

Message Text

UNCLASSIFIED

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ACTION SCA-01

INFO OCT-01 EA-09 ISO-00 SCS-05 VOE-00 PPTE-00 SIG-02
MMO-04 /022 W

-----201130Z 100691 /11

P 200845Z MAY 77

FM AMEMBASSY TOKYO

TO SECSTATE WASHDC PRIORITY 7931

UNCLAS SECTION 1 OF 4 TOKYO 7415

DEPT FOR VO, SCS, PPT, SCA, EA

E.O. 11652: N/A

TAGS: CGEN, APER, ABUD, JA

SUBJECT: CONSULAR PACKAGE - FY 1976

REF: STATE 087841

FOLLOWING IS CONSULAR PACKAGE FOR CONSULATE FUKUOKA.

CONSULATE SUBMITS HERewith 6 SCHEDULES REQUESTED IN REPAIR.

FY - 1976 .*6 - 1977 FY - 1978 FY - 1979

ACTAL ESTIMATE ESTIMATE ESTIMATE

10/1/75 TO 10/1/76 TO 10/1/77 TO 10/1/78 TO

9/30/76 9/30/77 9/30/78 9/30/79

FUKUOKA, JAPAN

SCHEDULE I -

IMMIGRANT VISAS

1. IV'S ISSUED	223	230	230	230
2. IV'S REFUSED	1	1	1	1
3. TOTAL IV CASES	224	231	231	231

MAH-HOURS UTILIZED

AMERICAN OFFICERS:

4. FULL TIME PERMANENT	171	290	310	320
5. TEMPORARY DETAIL	2	7	0	0
6. PIT (LOCALLY HIRED)	0	0	0	0

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7. SUB-TOTAL AMERICAN

OFFICERS MAN HOURS 173 297 210 320

LOCAL

8. FULL TIME PERMANENT 1569 1656 1650 1650

9. TEMPORARY DETAIL 0 0 0 0

10. PIT (LOCAL Y HIRED) 0 0 0 0

11. SUB- TOAL LOCAL

MAH HOURS 1569 1656 1650 1650

12. TOTAL IV MAN HOURS 1742 1953 1960 1970

PCT OF TOTAL IV CASES REQUIRING:

13. USE OF INTERPRETER 97.5 PERCENT 80 PERCENT 80 PERCENT 80 PERCENT

14. THIRD COUNTRY CHECK 20.5 PERCENT 21 PERCENT 21 PERCENT 21 PERCENT
EXPLANATION - SCHEDULE I

ALTHOUGH NOT LISTED UNDER NUMBER OF IV'S SINCE NO VISA ACTUALLY
ISSUED, MAN HOURS CONSUMED BY INDO-CHINA REFUGEE PROGRAMS WHICH
ROSE SHARPLY DURING FY 77 ARE ACCOUNTED FOR IN SCHEDULE I. IN
SERVICING THESE PROGRAMS CONSULATE REDICTS THAT SIGNIFICANT RISE
IN MAN-HOUR REQUIREMENTS EXPERIENCED DURING FY 77 WILL CONTINUE
IN FY 78 AND LEVEL OFF IN FY 79. ALSO GREATER PORTION OF FY 78
INCREASE FROM THIS SOURCE WILL CONSUME AMERICAN OFFICER TIME
AS LOCAL STAFF WILL HAVE MASTERED PROCEDURES AND MAIN INCREASE
WILL COME IN SUCH AREA AS DEALING WITH INS, VOLAGS, UNHCR AND
CONGRESSIONAL AND RELATIVES CORRESPONDENCE.

SCHEDULE II - NON - IMMIGRANT VISAS:

15. NIV'S ISSUE 36195 43434 50000 56000

16. NIV'S REFUSED 32 38 260 312

17. TOTAL NIV CASES 36227 43472 50260 56312

MAH-HOURS UTILIZED

AMERICAN OFFICERS:

18. FULL TIME

PERMANENT 553 664 796 956

19. TEMPORARY DETAIL 6 15 0 0

20. PIT 0 0 0 0

21. SUB-TOTAL AMERICAN

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OFFICERS MAN HOURS 559 679 796 956

22. FULL TIME

PERMANENT 2041 4164 4997 5996

23. TEMPORARY

DETAIL 1429 0 0 0

24. PIT 0 0 0 0

25. SUB-TOTAL LOCAL

MAN HOURS 3470 4164 4997 5996

26. TOTAL NIV MAN

HOURS 4029 4843 5793 6952.

27. NIV FEES

COLLECTED \$147.50 \$177.00 \$193.00 \$193.00

28. BORDER CROSSING CARDS FY-76 0

29. CREWLIST VISA FY-76 60

30. NAMES OF CREWLIST VISA FY-76 2100

PCT OF TOTAL NIV CASE REQUIRING:

31. INTERVIEWS 9.4 PERCENT 9.5 PERCENT 12.5 PERCENT 12.5 PERCENT

32. USE OF

INTERPRETER

(OF TOTAL NI CASES
INTERVIEWED) 99 PERCENT 99 PERCENT 99 PERCENT 99 PERCENT

EXPLANATION - SCHEDULE II
AMERICAN CONSULAR SPECIALISTS IN FUKUOKA ALMOST NEVER SPEAK
SUFFICIENTLY FLUENT JAPANESE AND THEREFORE A LOCAL EMPLOYEE MUST
INTERPRET FOR ALL INTERVIEWS.

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INFO OCT-01 EA-09 ISO-00 SCSE-00 VOE-00 PPTE-00 SIG-02
MMO-04 /017 W

-----201207Z 100822 /50

P 200845Z MAY 77
FM AMEMBASSY TOKYO
TO SECSTATE WASHDC 7932

UNCLAS SECTION 2 OF 4 TOKYO 7415

SCHEDULE III - SPECIAL CONSULAR SERVICES

FUKUOKA, JAPAN

34. AMERICAN CITIZEN

DEATH	10	10	10	10
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35. DEATH/PROPERTY

CLAIMS	65	65	65	65
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36. NOTARIALS	704	725	750	750
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37. WELFARE/

WHEREABOUTS	87	90	95	100
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38. ARRESTS	3	5	6	7
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39. SEAMAN &

SHIPPING	73	100	100	100
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40. OTHER AGENCY

SERVICES	2800	2800	2800	2800
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41. TOTAL SCS CASES	3742	3795	3826	3832
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MAN-HOURS UTILIZED

AMERICAN OFFICERS:

42. FULL TIME

PERMANENT	462	479	520	551
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43. TEMPORARY DETAIL	4	8	0	0
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44. PIT	0	0	0	0
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45. SUB-TOTAL AMERICAN

OFFICERS MAN HOURS 486 487 520 551

LOCAL

46. FULL TIME

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PERMANANT 1341 1400 1460 1500

47. TEMPORARY DETAIL 0 0 0 0

48. PIT 0 0 0 0

49. SUB-TOTAL LOCAL

MAN HURS 1341 1400 1460 1500

50. TOTAL SCS MAN

HOURS 1807 1887 1980 2051

51. TREASURY CHECK 120 120 120 120

EXPLANATION - SCHEDULE III

ITEM 40 INCLUDING DISTRIBUTION OF SOCIAL SECURITY

ADMINISTRATION ANNUAL QUESTIONNAIRE TO RESIDENTS IN THE FUKUOKA
CONSULAR DISTRICT.

SCHEDULE IV - CITIZENSHIP AND PASSPORT SERVICES:

FUKUOKA, JAPAN

52. PPT APPLICATIONS

EXECUTED 552 565 565 565

53. PPT APPLICATIONS

EXAMINED 0 0 0 0

54. FEE PPT ISSUED 365 375 375 375

55. NO-FEE PPT

ISSUED 187 190 190 190

56. PPT'S AMENDED

OR EXTENDED 201 200 200 200

57. NW REGISTRATION

APPLICATIONS 235 260 260 260

58. REPORTS OF

BIRTH 105 110 110 110

59. WITNESS TO

MARRIAGE 99 100 100 100

60. WAIVER O

PASSPORTS 0 1 1 1

61. SUB-TOTAL PASSPORT

CASES 1744 1801 1801 1801

62. IDENTIFY CARDS

ISSUED 1 2 2 2

63. TOTAL PASSPORT

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CASES 1745 1803 1803 1803

MAN-HOURS UTILIZED:

AMERICAN OFFICERS

64. FULL TIME

PERMANENT	366	407	407	407
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65. TEMPORARY

DETAIL	12	42	0	0
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66. PPT	0	0	0	0
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67. SUB-TOTAL AMERICAN

OFFICERS MAN HOURS	378	449	407	407
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LOCAL

68. FULL TIME

PERMANENT	923	923	1944	1944
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69. TEMPORRY

DETAIL	1021	1021	0	0
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70. PIT	0	0	0	0
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71. SUB-TOTAL LOCAL

MAN HOURS	1944	1944	1944	1944
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72. TOTAL PPT MAN

HOURS	232	2393	2351	2351
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73 AMERICAN REGISTERED 3/31/77	2300
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AMERICAN CITIZEN RESIDENT:

74. OFFICIAL	12
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75. NON-OFFICIAL	2296
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EXPLANATION-SCHDULE IV

A. ALTHOUGH ONLY 2,300 AMERICANCIVILIANS ARE REGISTERED WITH THE CONSULATE, MORE ACCURATE LOCAL JAPANESE IMMIGRATION FIGURES BASED ON POLICE RECORDS SHOW TOTAL OF NEARLY 3,000 AMERICAN CIVILIANS NORMALLY RESIDENT IN CONSULAR DISTRICT. THIS DOES NOT INCLUDE ADDITIONL APPROXIMATELY 10,000 AMERICAN MILITARY PERSONNEL INCLUDING DEPENDENTS LOCATED AT TWO MAJOR U.S. MILITAR FACILITIES IN DISTRICT WHO PROVIDE BULK OF CONSULATE'S PPT AND CTZN CASES.

B. QUANTUM JUMP IN LOCAL MAN HOURS CONSUMEDBETWEEN FY 77 AND FY 78
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(ITEM 68) REFLECTS REPROGRAMMING OF ONE ADDITIONAL LOCAL EMPLOYEE FROM ADMIN TO CONSULARSECTIONS WHOSE TIME HAD PREVIOUSLY BEEN RECORDED UNDER ITEM 69.

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ACTION SCA-01

INFO OCT-01 EA-09 ISO-00 SCSE-00 VOE-00 PPTE-00 SIG-02

MMO-04 /017 W

-----201208Z 100887 /41

P 200845Z MAY 77

FM AMEMBASSY TOKYO

TO SECSTATE WASHDC 7933

UNCLAS SECTION 3 OF 4 TOKYO 7415

SCHEDULE V - CONDITIONS AND JUSTIFICATIONS

TOTAL HOURS GAINED:

	AMERICAN		LOCAL	
	FY 76	FY 77	FY 76	FY 77
OVERTIME (#)	416	992	222	1063
DETAILS IN	24	72	0	0

TOTAL HOURS LOST 280 520 0 0

DETAILS OUT: 0 280 0 0

STAFFING GAPS: 280 0 0 0

PROLONGED LEAVE: 0 240 0 0

(#) OVERTIME INCLUDES UNCOMPENSATED OVERTIME, LEAVE NOT TAKEN AND TIME

LOST FROM E/C, ADMIN, AND POLITICAL/REPRESENTATIONAL FUNCTIONS TO

THE CONSULAR SECTION.

76. AUTHORIZED: 3/30/76

77. AUTHORIZED: 3/31/77 NO CONSULAR OFFICER AUTHORIZED.

78. FILLED: 3/31/77 SEE EXPLANATION SCHEDULE V.

INCREASE/DECREASE

79. REQUIRED FY 78 1

80. REQUIRED FY 79 0

LOCALS

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81. AUTHORIZED: 6/30/76 4

82. AUTHORIZED: 3/31/77 5

INCREASE/DECREASE

83. REQUIRED FY 78 1

84. REQUIRED FY 79 0

EXPLANATION - SCHEDULE V

A. FOR SAKE OF ANALYSIS FY 77 AMERICAN MAN HOUR FIGURES ARE BASED

ON AMERICAN OFFICER STAFFING PATTERN OF ONE PO, ONE ECON/COMMERCIAL VICE CONSUL AND ONE VICE CONSUL ADMIN SPECIALIST (SAME PATTERN AS FY 76). OWING TO 1975 FS INSPECTORS' REPORT WHICH EXAMINED NECESSITY FOR ETENTION OF POST'S ADMIN VICE CONSUL POSITION WITHOUT FULLY ANALYZING CONSULAR WORKLOAD, POSITION WAS ABOLISHED BY DEPARTMENT IN MARCH 1977 (ALTHOUGH OFFICER WILL REMAIN IN PLACE UNITL MID-AUGUST 1977).

B. THIS MEANS THAT DURING FY 78 POST WILL DISPOSE OF ONLY TWO AMERICAN OFFICERS. POST'S CALCULATION FOR ONE AMERICAN MAN-YEAR IS BASED ON AVERAGE LOSS OF 60 WORKING DAYS (INCLUDING 20 DAYS ANNUAL LEAVE, 15 DAYS HOME LEAVE, 5 DAYS SICK LEAVE TAKEN, 5 DAYS TDY AND 15 HOLIDAYS--LOCAL AND AMERICAL) OR A GRAND TOTAL OF 1600 HOURS (2080-480 EQUAL 1600). OF THE THREE AMERICAN OFFICERS ASSIGNED DURING FY 77, THIS FIGURE MUST BE FURTHER REDUCED BY AN ADDITIONAL 900 HOURS SPREAD OVER THE THREE OFFICERS TO ACCOUNT FOR PROLONGED EXTRAORDINARY ABSENCES. DURING FY 77 THEREFORE THE POST WILL ONLY DISPOSE OF A TOTAL OF 3900 HOURS OF AMERICAN OFFICER TIME (4800 MINUS 900 EQUAL 3900).

OF THIS 3900 HOURS A TOTAL OF 2072 OR APPROXIMATELY 53 PCT HAS BEEN OR WILL BE ABSORBED BY THH CONSULAR WORK OF THE POST. THIS LEAVES ONLY 1828 HOURS TO BE DIVIDED BETWEEN THE ECON/COMMERCIAL, ADMIN AND POLITICAL/REPRESENTATIONAL PROGRAMS OF THE POST. THIS TOTAL IS INSUFFICIENT TO MAINTAIN THE QUALITY OF THESE OTHER PROGRAMS.

C. SINCE THE THIRD AMERICAN OFFICER POSITION HAS BEEN ABOLISHED,
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DURING FY 78 THE POST WILL DISPOSE OF ONLY TWO AMERICAN OFFICERS. EVEN ASSUMING NO GAPS OR PROLONGED ABSENCES OF EITHER OF THESE OFFICERS DURING THE YEAR, STILL ONLY 3200 AMERICAN MAN HOURS (1600X2 EQUAL) WILL BE AVAILABLE TO THE POST FROM WHICH THE CONSULAR WORK WILL CONSUME 2193 HOURS OR 69 PERCENT OF THE TOTAL (IF THERE IS NO REDUCTION IN QUALITY).

THUS ONLY 1007 HOURS WILL REMAIN FOR ALL THE OTHER ACTIVITIES OF THE POST. IF BOTH REMAINING OFFICERS DIVIDE THE CONSULAR WORK EVENLY, NEITHER WOULD DISPOSE OF MORE THAN TWO AND ONE-HALF HOURS PER DAY TO DEVOTE TO THE ECON/COMMERCIAL PROGRAM IN THE CASE OF THE ECON/COMMERCIAL VICE CONSUL OR TO THE ADMIN, MANAGEMENT AND POLITICAL/REPRESENTATIONAL REQUIREMENTS IN THE CASE OF THE PO.

D. REALISTICALLY, NEITHE THE PO NOR THE E/C VICE CONSUL CAN BE EXPECTED TO DEVLOTE NEARLY ALL OF THEIR WORKING DAY TO THE CONSULAR SECTION. THE RESULT IS OBVIOUS, THH QUALITY OF THE CONSULAR WORK CAN BE EXPECTED TO DECLINE SERIOUSLY DURING FY 78. THE POST CANNOT DO WITHOUT ONE FULL-TIME CONSULAR OFFICER IF ACCEPTABLE STANDARDS OF CONSULAR WORK ARE TO BE MAINTAINED. EVEN IF A CONSULAR OFFICER IS PROVIDED TO FUKUOKA DURING FY 78, IT SHOULD BE NOTED THAT OWING TO INCREASED NIV VOLUME AND INDOCHINESE BOAT CASE REQUIREMENTS HE WILL ONLY BE ABLE TO ACCOMPLISH APPROXIMATELY 73 PERCENT OF THE

PROJECTED WORKLOAD. THE REMAINDER OF THE CONSULAR WORKLOAD AND THE ADMIN FUNCTION WILL CONTINUE TO HAVE TO BE CARRIED BETWEEN THE ECON/COMMERCIAL OFFICER AND THE PO.

E. A SIMILAR, BUT NOT SO DRASTIC SITUATION, EXISTS WITH RESPECT TO THE LOCAL STAFF. CONSULAR WORK REQUIRED 8902 HOURS OF LOCAL TIME DURING FY 76, BUT THE CONSULATE ONLY DISPOSED OF 8680 HOURS BASED ON FIVE LOCAL MAN-YEARS OF 1736 HOURS EACH (ASSUMING 43 DAYS LOST BASED ON 20 DAYS ANNUAL LEAVE, 7 DAYS SICK LEAVE TAKEN, 15 HOLIDAYS AND ONE DAY TDY). THE DEFICIT OF 222 HOURS WAS MADE UP FROM LEAVE NOT TAKEN AND OVERTIME, BOTH COMPENSATED AND UNCOMPENSATED.

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ACTION SCA-01

INFO OCT-01 EA-09 ISO-00 SCSE-00 VOE-00 PPTE-00 SIG-02
MMO-04 /017 W

-----201210Z 100851 /41

P 200845Z MAY 77

FM AMEMBASSY TOKYO

TO SECSTATE WASHDC PRIORITY 7934

UNCLAS SECTION 4 OF 4 TOKYO 7415

F. DURING FY 77 THE INCREASED REQUIREMENTS OF THE INDOCHINESE REFUGEE PROGRAMS AND THE GREATER VOLUME OF NIV'S WILL RESULT IN A PROJECTED DEFICIT BY THE END OF THE YEAR OF 1063 MAN HOURS (ASSUMING PROCESSING TIMES REMAIN CONSTANT). THIS DEFICIT CANNOT BE ACCOUNTED FOR BY UNTAKEN LEAVE AND OVERTIME AND HAS ALREADY REQUIRED CONSULATE TO REPROGRAM SIGNIFICANT AMOUNTS OF TIME OF CONSTRUCT GUARD-RECEPTIONIST-TELEPHONE OPERATOR TO HANDLING OF ALL INITIAL ROUTINE CONSULAR INQUIRES, WHETHER BY PHONE OR WALK-IN. SOME OF THIS DEFICIT MAY ALSO BE ABSORBED BY SLIGHT DECREASES IN PROCESSING TIMES RESULTING FROM INCREASES IN EFFICIENCY. BULK OF IT, HOWEVER, CAN BE EXPECTED TO COME IN FORM OF DECREASE IN QUALITY.

G. BY FY 78 THIS TREND WILL BECOME SIGNIFICANT, SINCE IF INDOCHINESE REFUGEE PROGRAMS CONTINUE AND NIV'S SHOW SAME INCREASE CONSULATE HAS EXPERIENCED OVER LAST SIX YEARS, 10630 HOURS OF LOCAL TIME WILL BE NECESSARY FOR CONSULAR WORK IF THERE IS NOT TO BE A DROP IN QUALITY. THIS FIGURE AMOUNTS TO 1950 HOURS OR 214 HOURS MORE THAN ONE ADDITIONAL MAN-YEAR OVERFIVE NOW AVILABLE. CONSULATE WILL THEREFORE REQUIRE ONE ADDITIONAL LOCAL EMPLOYEE FOR CONSULAR SECTION DURING FY 78.

SCHEDULE IV - FEDERAL BENEFITS, FRAUD, ECT.
AMCONSUL FUKUOKA, JAPAN

A. FEDERAL BENEFIT CACTIVITY
NUMBER OF SSA REIMBURSED:
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AMERICAN - NONE LOCAL - NONE
HOURS WORKED BY REGULAR (NON REIMBURSED) CONSULAR EMPLOYEES
ON FEDERAL BENEFITS:
AMERICAN - 160 LOCAL - 579 HOURLY FIGURES CARRIED
FORWARD UNCHANGED THROUGH FY78)
FRAUD INVESTIGATIONS
AMERICAN - 1 LOCAL - NONE
VISAS - 8 PPT - NONE

C. U.S. CITIZENS IN JAIL 3/31/77 - ONE (1)

D. SERVICES FOR INS:

1. NUMBER OF RE-ENTRY PERMIT EXTENSIONS.....22
2. NUMBER OF I-151 CARDS SURRENDERED.....5
3. I-151 CARD INTERVIEWS - LOST OR STOLEN.....4

E. LOSS OF NATIONALITY CASES.....5

F. FOUND PASSPORT CASES PROCESSED.....NONE

G. CONSULAR AGENTS.....NONE

H. STAFFING PATTERN FOR POST

PRINCIPAL OFFICER GRADE 0 - 4

ECONOMIC COMMERCIAL OFFICER GRADE 0 - 5

ADMINISTRATIVE/CONSULAR OFFICER GRADE R - 8

FSL CONSULAR STAFFING PATTERN

NO. OF POSITION POSITION CLASS TITLE

1	FSL - 5	PPT AND CITZ SPECIALIST
1	FSL - 6	VISA SPECIALIST
1	FSL - 7	VISA ASSISTANT
1	FSL - 8	VISA CLERK
1	FSL - 9	PPT & CITZ ASSISTANT

(REPROGRAMMED FROM RECEPTIONIST/TELEPHONE

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OPERATOR POSITION DURING FY 77)

I. PROBLEMS UNIQUE TO POST:

THE PROCESSING OF INDOCHINESE BOAT CASE REFUGEES THAT HAVE ALREADY BEEN ADMITTED TO THE UNITED STATES AND THE 86 CURRENTLY TEMPORARILY RESIDENT IN THE CONSULAR DISTRICT HAS INVOLVED AN UNUSUALLY LARGE AMOUNT OF CONGRESSIONAL AND OTHER CORRESPONDENCE AND CAN BE EXPECTED TO CONTINUE TO DO SO. THE BURDEN OF THIS CORRESPONDENCE HAS BEEN BORNE BY THE VISA SECTION.

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01-Jan-1994 12:00:00 am
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
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Control Number: n/a
Copy: SINGLE
Sent Date: 20-May-1977 12:00:00 am
Decaption Date: 01-Jan-1960 12:00:00 am
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01-Jan-1960 12:00:00 am
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
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Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
Film Number: D770180-0294
Format: TEL
From: TOKYO
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1977/newtext/t19770532/aaaabcbp.tel
Line Count: 504
Litigation Code IDs:
Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, ON MICROFILM
Message ID: 11f6c58c-c288-dd11-92da-001cc4696bcc
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Review Date: 14-Dec-2004 12:00:00 am
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Review Exemptions: n/a
Review Media Identifier:
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 2425769
Secure: OPEN
Status: NATIVE
Subject: CONSULAR PACKAGE - FY 1976
TAGS: CGEN, APER, ABUD, JA
To: STATE
Type: TE
vdkgvwkey: odbc://SAS/SAS.dbo.SAS_Docs/11f6c58c-c288-dd11-92da-001cc4696bcc
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Margaret P. Grafeld
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